

Afton Central School District Data Privacy Agreement



Parent Bill of Rights for Student Data Privacy and Security

The Afton Central School District, in recognition of the risk of identity theft and unwarranted invasion of privacy, affirms its commitment to safeguarding student personally identifiable information (PII) in educational records from unauthorized access or disclosure in accordance with State and Federal law. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- Neither student data, nor teacher or Principal data will be sold or released for any commercial purpose;
- Parents have the right to inspect and review the complete contents of their child's education records. Procedures for reviewing student records can be found in the Board Policy entitled Student Records #7500;
- Security protocols regarding confidentiality of personally identifiable information are currently in place and the safeguards necessary to protect the confidentiality of student data are maintained at industry standards and best practices. The safeguards include, but are not limited to, encryption, firewalls, and password protection. As required by Education Law §2-d (5), the National Institute for Standards and Technology Framework for Improving Critical Infrastructure Cybersecurity Version 1.1 (NIST Cybersecurity Framework or NIST CSF) is adopted as the standard for data security and privacy;
- New York State maintains a complete list of all student data collected by the State and the data is available for public review at <http://www.p12.nysecl.gov/irs/sirs/NYSEDDataElements2018.xlsx>, or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, New York 12234;
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to the District Data Privacy Officer either by phone at 607-639-8259, by mail to PO Box 5, Afton, NY 13730, or by email via the district website (www.aftoncsd.org) "Contact Us" link. Complaints can also be directed to the New York State Education Department by writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234 or by email to CPO@mail.nysed.gov.
- The District will promptly acknowledge receipt of complaints, commence an investigation, and take the necessary precautions to protect personally identifiable information.
- This bill of rights, along with third-party supplemental information, shall be published on the District's website for every contract the District enters where the third-party contractor receives student data or teacher or Principal data.